

MARSHFIELD R-1 SCHOOLS

ATHLETICS/ ACTIVITIES HANDBOOK

2011-12

“HOME OF BLUEJAY PRIDE”

WELCOME & INTRODUCTION

MSHSAA GUIDELINES FOR PARTICIPATION

The Missouri State High School Activities Association and the Marshfield R-1 School District set forth the following guidelines. Each athlete/activity participant must meet these requirements to be eligible to participate in MSHSAA sponsored interscholastic activities.

Bylaw 211.0

Eligibility to represent a school in interscholastic activities is a privilege to be attained by meeting the standards of eligibility cooperatively set by the member schools through this association and any additional standards set by a member school for its own students. In order to represent the school the individual must be a bona fide student and meet all eligibility requirements. A bona fide student is one who is enrolled in and regularly attending classes at the member school, which meets the minimum academic requirements in By-law 213.

An interscholastic activity shall be defined as any extra-class activity involving two or more schools in which two or more students participate who are identified with their schools.

Bylaw 212.0

Students who represent a school in interscholastic activities must be creditable citizens and judged so by the proper school authority certifying a list of students for competition. Those students whose character or conduct is such as to reflect discredit upon themselves or their schools are not considered "creditable citizens." Conduct shall be satisfactory in accord with the standards of good discipline set forth by the Marshfield R-1 School District. This includes conduct outside of school; students found guilty of a law violation shall not be eligible until they have satisfied the fine and or penalty. Students who have been charged with a crime must immediately communicate their status to the principal or athletic director so their eligibility status can be determined. (This would include D.W.I., minor in possession, or any other law violation.)

Failure to report law violations to the school administration could result in lost eligibility in all activities for 365 days.

A student shall not be considered eligible while under suspension. The student who is expelled or who withdraws from school because of disciplinary measures shall not be considered eligible for 365 days from the date of expulsion or withdrawal. If a student misses class on the day of a contest, he/she shall not be considered eligible on that date and could not be certified eligible again until the student has attended a full day of classes without an unexcused absence. Marshfield R-1 Schools has an additional policy, which states that for Saturday participation a student must be in attendance the entire day on Friday unless the absence is excused.

(See Marshfield R-1 Participation guidelines included in this booklet for further explanation.)

ACADEMIC REQUIREMENTS HIGH SCHOOL

****NOTE: Effective July 1, 2009, as a result of the 2007 Annual Ballot, the minimum academic standard will be increased to 3.0 units of credit. This means that in order to be eligible for the fall semester of 2009 students must pass 6 of 7 credit classes in the spring semester of 2009.**

Bylaw 213.0

A student in grades 9-12 must have earned, the preceding semester of attendance, a minimum of 3 credits and shall currently be enrolled in and regularly attending courses that offers 3 units of credit. A beginning 9th grade student shall have been promoted from the 8th grade to the 9th grade for first semester eligibility. Students who are promoted for the first time to the seventh grade from the sixth grade will be eligible for the first semester This would mean for a student to remain eligible he/she must pass six of seven credit classes each semester previous to participation

A student must be making satisfactory progress toward graduation as determined by local school policies.

A student who is dually enrolled in college and high school classes but who does not receive high school credit on his/her high school transcript for the college work, may have college hours earned during a regular semester count up to a maximum of 1 unit of credit toward determining high school eligibility as follows: ½ unit of high school credit for a 2 or 3 credit hour class; 1 unit of high school credit for a 4 or 5 hour college class.

A student who was academically ineligible the preceding semester but meets the academic standard at the close of the semester becomes eligible the fifth day classes are attended in the succeeding semester.

Summer school classes are not counted by the Marshfield R-1 Schools towards academic eligibility for participation in high school level MSHSAA sponsored activities.

ACADEMIC REQUIREMENTS JR. HIGH

Bylaw 213 C

Grades 7 and 8- A 7th and 8th grade student must meet the following requirements in order to participate in interscholastic activities:

A student must have been promoted to a higher grade or a higher level in special education at the close of the previous year. However, any incoming eighth grade student who failed more than one scheduled subject, or failed to make standard progress in special education, shall be ineligible the following grading period (grading period equals a quarter) regardless of promotion to the higher grade. Students promoted from the sixth to seventh grade are automatically eligible for the first quarter of their seventh grade year.

Summer School Grades 7 and 8- A student may regain eligibility for the first grading period of 8th grade who has failed more than one classes but no more than three the previous semester by passing the appropriate number of secondary-school sponsored summer school core classes providing the following requirements are met:

The counting of summer school classes must be first approved by the local school administration.

The grade earned for the summer school course is placed on the student's school transcript.

Only core classes (science, math, social studies and communication arts) may count toward reinstatement of first grading period eligibility.

ADDITIONAL ELIGIBILITY REQUIREMENTS

While no one standard is more important than others, the MSHSAA suggests before the student drops any classes, for whatever reasons, or enrolls for classes in the upcoming semester, his/her coach, athletic administrator or principal should be consulted to verify that the student will meet the eligibility standards and to determine transfer standards, awards standards, and non-school standards.

The student must be a creditable high school citizen.

The student cannot be 19 years old prior to July 1 preceding the opening of school.

The student cannot have graduated from a four-year high school.

The student cannot have attended eight semesters of high school.

The student cannot have competed in four seasons of a particular sport.

The student must have entered school within the first eleven days of the semester.

The student must be enrolled in courses offering 3.0 units of credits (this is normally 6 courses)

The student must have earned 3.0 units of credit the preceding semester.

The student cannot have played sports under a false name.

The student cannot commit an un-sportsmanlike act while attending or participating in a high school activity.

STUDENTS ENROLLED IN SPECIAL EDUCATION PROGRAMS

A student may be eligible to participate in MSHSAA regulated activities if he or she is enrolled in a full course at his or her level in special education program for the handicapped which is approved by the Missouri Department of Elementary and Secondary Education which though un-graded, enrolls pupils of equivalent age, and the student made standard progress for his or her level the preceding semester.

HIGH SCHOOL SEASONS OF PARTICIPATION

Bylaw 214.0

A student shall not participate in more than four seasons in grades 9-12 in any interscholastic activity. A student shall have only eight consecutive semesters (four consecutive years) of eligibility in high school, in which he/she may participate in one season per year in an activity.

JR. HIGH SCHOOL SEASONS OF PARTICIPATION

Bylaw 214.0

A student is eligible for only TWO SEMESTERS in each the seventh and eighth grade beginning with the first semester of entrance in each grade. A student repeating a grade is not eligible.

AMATEUR AND AWARDS STANDARDS

Bylaw 231.0

Students may not receive cash or merchandise for participating in an athletic or activity contest. Any awards presented must be symbolic in nature such as medals or ribbons and the retail value cannot exceed \$100.00.

HIGH SCHOOL AGE REQUIREMENTS

Bylaw 232.0

A high school student shall not have reached the age of 19 prior to July 1 preceding the opening of school. If a student reaches the age of 19 on or following July 1, the student may be considered eligible for the ensuing school year.

JR HIGH AGE REQUIREMENTS

Bylaw 232.0

To be eligible for junior high school competition against teams all in a particular grade classification, the student shall not have reached the following ages prior to July 1 preceding the opening of school: Grade Seven— 14; Grade Eight—15.

NON-SCHOOL COMPETITION

Bylaw 235.0

Students may not practice for or participate with a non-school team or in any organized non-school athletic competition in the same sport during the same season. Students may participate on a school team and a non-school team in different sports during the same season. Students may not practice with or participate for a non-school team or organized non-school athletic competition on the same day that they practice or participate for the school team without the approval of their school administration. A student participating in non-school competition during the school year but outside the school-sponsored sports season may not receive coaching from any member of the school's coaching staff from the school that student attends or any member of the school's staff of the school he/she will attend the following year.

Any questions regarding participation in non-school competition should be directed to the athletic director prior to participation. Failure to check on the legality of an activity could cost the student eligibility in the activity.

PHYSICAL EXAMINATIONS/PROOF OF INSURANCE

A student in athletics and cheerleading must have an annual physical examination by a qualified physician. This form is to be kept on file in the office of the athletic director. In order for this physical exam to be valid, the parent or guardian giving the student permission to participate must have signed it.

Each student who participates in athletics is covered with a minimum insurance policy; a letter explaining its coverage is given to athletes at the beginning of the sports season. All parents are encouraged to have some kind of additional coverage on their student who participates in athletics. A student must have a current completed physical form on file before he/she can participate in practice.

TRANSFER STUDENTS

The student's parents must have moved with him/her to the Marshfield R-1 School district.

The student's enrollment must have been continuous for at least 365 days at his/her school if his/her parents have moved out of that school district.

The student cannot have been influenced by any person to transfer schools.

If a student enters a school other than the public school in his/her home district in which the parents reside and then transfers to his/her home school, the student must attend one 365-day period to become eligible.

Each new student wishing to participate in activities must have a transfer of eligibility form on file before he/she is allowed to participate.

NCAA ACADEMIC ELIGIBILITY

The provisions of NCAA By-law 14.3 stipulate that a student-athlete entering an NCAA Division I or II member institution must meet certain requirements to be eligible for financial aid awarded by the institution or to practice and compete on an intercollegiate team during the first year of attendance. This information can be obtained through the counselors. Prospective college athletes must be registered with the NCAA Clearinghouse. A copy of the NCAA guidelines can be found on pages 16 and 17.

MARSHFIELD R-1 PARTICIPATION GUIDELINES

Students are free to make their own selections as to the activities in which they wish to participate. It is the R-1 policy that students facing a scheduling conflict between R-1 sponsored activities will be given a choice of which to attend. Certain school activities (to be determined by the administrators) will have priority. Students are not to be penalized by the activity not attended.

All students will be transported to and from respective activities via school transportation. The only exception to this is when a parent makes a request to

personally transport the student home after the event and contacts the head coach personally to seek permission. Parents can only transport students home, and only in extenuating circumstances where the student is involved in two school activities can parents transport student to activities. The principal must grant permission for parents to transport student to activities. The parent should personally sign the student out with the coach following the activity.

A student must be in attendance the entire school day in order to participate in practice or games unless the absence is excused in advance. Mr. Armstrong, Mr. Luebbert, or Mr. White must clear unavoidable absences for High School students in advance. Junior High students must have their unavoidable absences cleared by Mr. Curley or Mr. Summers. Unavoidable absences might include: funerals, doctors & dentist appointments, etc. If a student misses school on the day of a contest because of illness, he/she will be ineligible to participate on that day. For Saturday participation, the student must be in attendance the entire day Friday. The exception to this rule would be a student missing class on Friday with an excused absence. In this case the parent should make contact with the school administration so the student's eligibility status can be communicated to the coach. If it is necessary to be absent from practice, the student is expected to obtain permission from the head coach prior to the scheduled practice.

In the event a truancy or suspension takes place, the student will not be eligible for participation until he/she has fulfilled the disciplinary requirements established by the administration.

Activity Fees

All students who choose to participate in a MSHSAA sponsored athletic event must pay an activity fee of \$50.00 per student per year at the high school and \$30.00 per student per year at the junior high. Families with multiple student athletes will have a \$100.00 cap per year per family at the high school and \$60.00 per year per family at the junior high. If a family has a high school student and a junior high student a cap of \$100.00 per family per year will be in place. Families who qualify for free or reduced lunches may qualify for a reduced rate. Please see Mr. Armstrong (High School) or Mr. Summers (Junior High) for more information.

HIGH SCHOOL PARTY INFORMATION

Football Homecoming	Sponsored by Student Government Association/ Chaperoned by the sophomore sponsors.
Rally Day	Sponsored by Student Government Association/ Chaperoned by the coaches.
Junior and Senior Prom	Sponsored by Junior Class Prom Committee/ Prom Sponsor

Chaperoned by the Junior Class sponsors

Party Regulations (all school rules/consequences apply)

1. Possession or use of any unauthorized chemicals is forbidden. Violators will be turned over to the proper legal authorities and the privilege to attend all school activities will be removed.
2. Possession or use of tobacco is forbidden. Students in violation will have to leave the party and will not be permitted to attend any other parties. Other actions might be taken.
3. All other violations of rules will be handled in accordance with the regular school discipline code.
4. Students who leave the party will not be permitted to return.

Guidelines for Guests Attending Parties

A Marshfield High School student may bring one date who is a high school student, a high school graduate, or non-graduate who is not in high school to any All-School Party other than Prom. Dates must be between the ages of 15 and 25. A guest application for a non-M.H.S. student must be filled out by the M.H.S. student, signed by his/her parents and on file in the office for each dance. The application is available in the high school office.

The M.H.S. administration must approve all guest applications. Each student and his/her date **must have purchased a ticket** for the event prior to the event. Tickets will not be sold at the door for any dance unless approved by the administration. A student must be in attendance all day the day of the dance. A Friday absence must be excused for the student to attend a Saturday dance.

Prom

Prom is a formal dance given by the junior class to honor the senior class. It is an event that should be the highlight of a student's high school career. Prom is not an "all-school" dance and is restricted to juniors and seniors and their dates. A M.H.S. junior or senior bringing an out-of-school date or M.H.S. underclassman as a date must follow the guidelines for attendance mentioned above. A student is encouraged to bring a date but should feel free to come to prom without a date if he/she so chooses.

ALCOHOL AND DRUG USE

The possession or use of alcohol, tobacco, or nonprescription drugs is known to be detrimental to the individual as well as the team he/she represents. Therefore, disciplinary action will be taken.

A student charged with crimes involving drugs and alcohol will lose eligibility in accordance with MSHSAA bylaw 212 until all charges have been dropped or the student has satisfied all requirements of the court with exception of probation.

Discipline Concerning Drugs and Alcohol

A minimum twenty-eight (28) calendar day suspension from participation or attendance in all extracurricular and/or co-curricular activities shall be assessed for use, possession or distribution of alcohol and/or illegal drugs including all controlled substances, counterfeit drugs, and other substances purported to be drugs. Drug violations also include possession of drug paraphernalia. During the twenty-eight (28) day suspension the student will not be permitted to participate in any activity outside the regularly scheduled class time i.e., practice, games competition etc. A suspension can overlap from one sport to another. A second drug and/or alcohol violation would mean the student would be suspended for fifty-two (52) continuous and successive weeks. A third drug and/or alcohol violation would mean suspension for the length of the student's enrollment in the Marshfield R-1 Schools. Student athletes need to realize that the disciplinary action governs all years of participation. For example, a student receiving violation during his/her freshman year, a second violation during his/her sophomore year, a third violation during his/her junior or senior year would constitute a suspension from activities the remainder of his/her years of enrollment.

A students who tests positive for an illegal substance will be provided with information concerning the availability of receiving a chemical dependency assessment by a Certified Substance Abuse Counselor.

Discipline concerning Tobacco

A minimum seven (7) calendar day suspension will be assessed from participation and or attendance in all extracurricular and/or co-curricular activities for use, possession or distribution of all forms of tobacco and other substances purported to be tobacco. Drug violations also include possession of drug paraphernalia. During the seven (7) day suspension the student will not be permitted to participate in any activity outside the regularly scheduled class time i.e., practice, games competition, etc. A second violation for use, possession or distribution of all forms of tobacco and other substances purported to be tobacco would constitute a 28-calendar day suspension. During the twenty-eight (28) day suspension the student will not be permitted to participate in any activity outside the regularly scheduled class time, i.e., practice, games competition, etc. A third violation would mean the student would be suspended for fifty-two (52) continuous and successive weeks.

HAZING

Anti-Hazing Policy

Hazing is defined as, including, but not necessarily limited to, any action or situation created, whether on or off schools premises, which might reasonably be expected to result in mental or physical discomfort, embarrassment, harassment, or ridicule. This definition includes the following activities:

Paddling

Creation of excessive fatigue

Physical and psychological shocks

Quests, treasure hunts, scavenger hunts, road trips, or related activities

Requiring or encouraging the wearing of apparel in public that is conspicuous and normally not considered in good taste

Public ridicule of students, including morally degrading or humiliating games and activities

Late work sessions, excessive time demands, or other requirements that interfere with academic performance

Demanding or encouraging any other activities that conflict with civil law and/or school policies

Disciplinary consequences will occur to anyone or any team found to be guilty of hazing.

According to Missouri state statutes, "consent" to hazing is not a defense.

SPECIALIZATION

Although some students may choose to specialize in a particular activity, the Marshfield R-1 School staff encourages students to participate in a variety of activities and athletics throughout the school year.

SPORTSMANSHIP

Through the activities program MHS students and fans come in contact with many students, fans, and athletic officials. The Marshfield school and community should always be represented by appropriate and respectful behavior at all times.

Sportsmanship must always be at the highest level! Students and fans unable to maintain an appropriate level of respect for the opposing team, opposing fans, or athletic officials will be asked to leave the event.

LEAGUE ACTIVITY

Marshfield High School is member of the Central Ozark Conference for sports and other activities. The conference at present has the following fifteen member schools: Bolivar, Buffalo, Marshfield, Nixa, Willard, Reeds Spring, Republic, Rogersville, Branson, Ozark, Hollister, Springfield Catholic, Neosho, Carthage, Webb City

ADMISSION TO EVENTS

The admission charge to all school activities where a charge is made will be \$3.00 for adults and \$2.00 for students. Multiple game passes may be purchased. Senior citizen passes are available at the superintendent's office for patrons 65 years of age and older.

A Marshfield High and Jr. High School athlete is issued a pass to attend all home games once they have paid their athletic fee. A STAR mentor may attend local regular

season athletic events at no charge by displaying the STAR mentor lanyard or school ID.

HIGH SCHOOL SPORTS LETTERING REQUIREMENTS

FOOTBALL- Student must play in at least one-half of all quarters, be recommended by the coaching staff, show good sportsmanship and leadership at all times, or start on varsity at end of the season. Injured starters receive a letter. The head coach is Stan McGarvey.

BASKETBALL- Student must play in at least one-fourth of all quarters, meet for practice sessions, complete season as a member of the squad, show good sportsmanship and good citizenship at all times. The head coach for girls is Gary Murphy, and the boys' head coach is JC Carter.

TRACK- Student must place first in a dual or triangular meet, or place at least third in a league or district meet; must complete season as a member of the squad; show good sportsmanship and good citizenship at all times; be recommended by coaching staff; accumulate a total of twelve points. When a meet is cancelled due to weather, the next equivalent meet will be double scored (for lettering requirements) for each individual's accumulative points. The head coach for boys is Dave Gray and for girls is Bridgitte Peterson.

CROSS COUNTRY- Students may letter in any of the following three ways: 1. Qualify for the State Cross Country Team (If an injury occurs and in the coach's opinion the student would have made the team, he/she will still be eligible for a letter). 2. Set a cross-country record. 3. Medal in at least $\frac{1}{2}$ the meets attended. The head coach is Dave Gray.

BASEBALL- Student must play in at least $\frac{1}{4}$ of all varsity innings, meet for practice sessions, complete season as member of the squad; show good sportsmanship and good citizenship at all times. Head Coach James McAnarney

SOFTBALL- Student must play in at least $\frac{1}{4}$ of all varsity innings, meet for practice sessions, complete season as member of the squad; show good sportsmanship and citizenship at all times. The head coach is Gary Murphy.

GOLF- Participant must compete in $\frac{1}{2}$ of the scheduled meets as one of the five declared varsity players. This is subject to change according to the total number of meets. He/she must meet for practice sessions and complete the season as a member of the team and be recommended by the coach. The head coach is Kevin Taylor

VOLLEYBALL- Student must compete in $\frac{1}{2}$ of all varsity regulation games, must not have missed over three scheduled practices unless excused, must end the season as a team member and have demonstrated good sportsmanship and team spirit. The head coach is Lisa Messick.

WRESTLING- Student must compete in ½ of the varsity wrestling meets, meet for practice sessions, complete the season as a member of the squad, show good sportsmanship and good citizenship at all times. The head coach is David Nuggent.

SOCCER- Student must compete in ½ of all varsity halves of games; complete season as member of the squad, show good sportsmanship and good citizenship at all times. The head girls' coach is Paul Lewis and the head boys' coach is David Nuggent.

SWIMMING- Lettering requirements to be announced.

Each head coach may award a letter in a situation where he/she and the athletic director feel it is justified.

PARTICIPATION AWARD- This includes a student who participated in a sport but did not earn a letter. (A certificate of award is presented.)

BAND-The "M" award in music can be earned in band. The student must meet the requirements as set up by the department. Attendance, attitude, dependability, as well as high caliber musicianship are some of the requirements for these awards. Band Director Lori Hutton.

VOCAL MUSIC- To letter in vocal music the student must attend all concerts, competitions, etc. Exceptions to this are sickness, death, etc. The student must maintain a "B" average in Honor/Mixed Chorus. Dependability, responsibility, citizenship, attendance, and cooperation will be a major consideration in determining who will letter. Zach Chittenden, Mrs. McMillan and Chorus Council will approve letters. Vocal Music Director is Zach Chittenden

SPORTSMANSHIP AWARD & OUTSTANDING ATHLETE AWARD- Chosen by a committee of varsity head coaches. A male and female athlete will be chosen for each award.

A plaque shall have the recipient's name and the year presented added each year that the presentation is made. The recipient of the award shall also be presented with a small plaque.

This award shall be presented during the senior awards ceremony.

CO-CURRICULAR ACTIVITIES

ACADEMIC BOWL TEAM is sponsored by Chris Roberds.

ART CLUB – The purpose of this club is to promote an active interest in art. The sponsor is Mrs. Glenn.

CENTERSTAGE - Sponsored by Mr. Holtschneider, this club is open to any students showing special interest in speech and drama. A student desiring membership should make application to the club president.

FBLA - Future Business Leaders of America promotes an interest in the field of business. Membership is open to any student enrolled in a business class. The teachers in the business department sponsor this organization.

FCCLA – Family, Career and Community Leaders of America, sponsored by Mrs. Varghese and Mrs. Boshe, is a national organization that helps youth become strong leaders.

FFA - Marshfield's Future Farmers of America chapter, sponsored by Mr. Brown and Mr. Whittaker, is a leadership development organization for students enrolled in agriculture education.

FILM CLUB – The purpose of this club is to promote an appreciation of film and the variety of production techniques used in film-making. This group is sponsored by Mr. Mason

FRENCH CLUB - Any student who is enrolled in French class or who can speak French are eligible for membership. This group is sponsored by Mr. Myers.

FTA - Future Teachers of America promotes an interest in teaching, and membership is available to any student in high school who is interested in the teaching profession.

STEP CLUB- School to Employment Program is a club run in association with STEP class. It is sponsored by Barbara Schulte.

KEY CLUB – Sponsored by Mr. Jones, this is a service organization.

MATH TEAM - Sponsored by Mrs. Robinson, this team is comprised of students who want to demonstrate their abilities in math by competing at various events.

MESA – Marshfield Equestrian Student Association, sponsored by Mrs. Fields, is for students with an interest in horses and trail riding.

MODEL UN - This group, offers activities for any student whose special interests are in social studies and United Nations foreign policy.

NATIONAL ART HONOR SOCIETY - The National Art Honor Society is designed specifically for high school student's grades 10-12, for the purpose of inspiring and recognizing those students who have shown an outstanding ability in art. The sponsor is Mrs. Hyde.

PEER MEDIATION – This group is comprised of students trained to work with other students to mediate conflicts. This group is sponsored by Mrs. Miller, Mrs. Plemmons, and Mrs. Lane.

QUILL AND SCROLL – This club is for students who are interested in creative writing, poetry, short stories, plays, and novels. Ms. Thompson and Mrs. Biddle sponsor it.

SPANISH CLUB - The purpose of this club is to promote an active interest in foreign language and a better understanding of the cultural background of Spanish-speaking countries. Mrs. Bell is the sponsor.

SCIENCE CLUB - The membership consists of any student who is especially interested in science and can meet requirements set by the club. Mrs. Fields sponsors activities associated with this club.

STUDENT GOVERNMENT ASSOCIATION / CABINET- Sponsored by Mrs. Harrison, this group is the school's leadership organization for student government.

S.O.D.A. CLUB – Students Opposing Destructive Actions. This club is open to all students grades 9-12. Their goals are to work toward a drug-free society and community service. The sponsors for this group are Mrs. Swatkowski and Mrs. Miller.

TECHNOLOGY STUDENT ASSOCIATION – Sponsored by Mr. Veeneman, this club is for any student interested in advancing his/ her knowledge and leadership skills in the ever-changing field of technology.

VICA - VOCATIONAL INDUSTRIAL CLUBS OF AMERICA: This organization is designed to further a student's interest in the field of vocational industry and is tied to the Skills USA program. Mr. Taylor sponsors this organization.

NON-CURRICULAR ACTIVITIES

FELLOWSHIP OF CHRISTIAN ATHLETES - Custodian is Mary Whiteman. This group is nationally affiliated and is designed to offer students an opportunity to have Christian fellowship with their peers.

NCAA FRESHMAN-ELIGIBILITY STANDARDS QUICK REFERENCE SHEET

KNOW THE RULES:

Core Courses

NCAA Division I requires 16 core courses as of August 1, 2008. This rule applies to any student first entering any Division I college or university on or after August 1, 2008. See the chart below for the breakdown of this 16 core-course requirement.

NCAA Division II requires 14 core courses. See the breakdown of core-course requirements below. Please note; Division II will require 16 core courses beginning August 1, 2013.

Test Scores

Division I has a sliding scale for test score and grade-point average. The sliding scale for those requirements is shown on page 17 and 18.

Division II has a minimum SAT score requirement of 820 or an ACT sum score of 68.

The SAT score used for NCAA purposes includes **only** the critical reading and math sections. The writing section of the SAT is not used.

The ACT score used for NCAA purposes is a **sum** of the four sections on the ACT: English, mathematics, reading and science.

All SAT and ACT scores must be reported directly to the NCAA Eligibility Center by the testing agency. Test scores that appear on transcripts will not be used. When registering for the SAT or ACT, use the Eligibility Center code of 9999 to make sure the score is reported to the Eligibility Center.

Grade-Point Average

Only core courses are used in the calculation of the grade-point average.

Be sure to look at your high school's list of NCAA-approved core courses on the Eligibility Center's Web site to make certain that courses being taken have been approved as core courses. The Web site is www.ncaaclearinghouse.net.

Division I grade-point-average requirements are listed on page 17 and 18. **The Division II** grade-point-average requirement is a minimum of 2.000.

DIVISION I

16 Core-Course Rule

16 Core Courses:

4 years of English.

3 years of mathematics (Algebra I or higher).

2 years of natural/physical science (1 year of lab if offered by high school).

1 year of additional English, mathematics or natural/physical science.

2 years of social science.

4 years of additional courses (from any area above, foreign language or non-doctrinal religion/philosophy).

DIVISION II

14 Core-Course Rule

14 Core Courses:

3 years of English.

2 years of mathematics (Algebra I or higher).

2 years of natural/physical science (1 year of lab if offered by high school).

2 years of additional English, mathematics or natural/physical science.

2 years of social science.

3 years of additional courses (from any area above, foreign language or non-doctrinal religion/philosophy)

PLEASE NOTE: Beginning August 1, 2013, students planning to attend an NCAA Division II institution will be required to complete 16 core courses

Other Important Information

Division II has no sliding scale. The minimum SAT score is 820 (verbal and math sections only) and the minimum ACT sum score is 68.

14 Core courses are required for Division II.

16 Core courses are required for Division 1.

The SAT combined score is based on the verbal and math sections only. The writing section will not be used.

SAT and ACT scores must be reported directly to the clearinghouse from the testing agency. Scores on transcripts will not be used.

For more information regarding the rules, please go to www.ncaa.org. Click on "Academics and Athletes" then Eligibility and Recruiting." Or visit the clearinghouse web site at www.ncaaclearinghouse.net. Please call the NCAA Eligibility Center if you have questions: Toll Free: 877-622-2321

**NCAA DIVISION I SLIDING SCALE
CORE GRADE-POINT AVERAGE/TEST-SCORE**

New Core GPA/Test Score Index

	Core GPA	SAT Verbal and Math Only	ACT
	3,550 & above	400	37
	3,526	410	38
	3,500	420	39
	3,475	430	40
	3,450	440	41
	3,425	450	41
	3,400	460	42
	3,375	470	42
	3,350	480	43
	3,325	490	44
	3,300	500	44
	3,275	510	45
	3,250	520	46
	3,225	530	46
	3,200	540	47
	3,175	550	47
	3,150	560	48
	3,125	570	49
	3,100	580	49
	3,075	590	50
	3,050	600	50
	3,025	610	51
	3,000	620	52
	2,975	630	52
	2,950	640	53
	2,925	650	53
	2,900	660	54
	2,875	670	55
	2,850	680	56
	2,825	690	56
	2,800	700	57
	2,775	710	58
	2,750	720	59
	2,725	730	59
	2,700	730	60
	2,675	740-750	61
	2,650	760	62
	2,625	770	63
	2,600	780	64
	2,575	790	65

	2,550	800	66
	2,525	810	67
	2,500	820	68
	2,475	830	69
	2,450	840-850	70
	2,425	860	70
	2,400	860	71
	2,375	870	72
	2,350	880	73
	2,325	890	74
	2,300	900	75
	2,275	910	76
	2,250	920	77
	2,225	930	78
	2,200	940	79
	2,175	950	80
	2,150	960	80
	2,125	960	81
	2,100	970	82
	2,075	980	83
	2,050	990	84
	2,025	1000	85
	2,000	1010	86

ATHLETIC/ACTIVITY RANDOM DRUG TESTING POLICY

Students electing to participate in junior high or high school activities/athletics representing Marshfield R-1 Schools are subject to the guidelines of the random drug testing policy. Copies of the Marshfield R-1 Board of Education Random Drug Testing Policy as well as the parent consent form are included in this handbook. Students choosing participation in the following sports/activities (as well as any other manner in which students physically represent Marshfield Schools) are subject to random drug testing:

Academic Bowl Team (HS)
Art Club (JH & HS)
Band/Color Guard (JH & HS)
Baseball (HS)
Basketball (JH & HS)
Book Club (JH)
Builders Club (JH)
Center Stage (HS)
Cheerleading (JH & HS)
Chess Club (JH)
Cross Country/Track (JH & HS)
Departmental Academic Competitions
Drama Productions & Competitions (JH & HS)
FFA (HS)
Family, Career & Consumer Leaders of America (HS)
Film Club (HS)
Football (JH & HS)
French Club (HS)
Future Business Leaders of America (HS)
Future Teachers of America (HS)
Future Veterinarian Club (JH)
Golf (HS)
History Club (JH)
STEP (HS)
Jaywalkers (HS)
Key Club (HS)
Marshfield Equestrian Students' Assoc. (JH & HS)
Media Club (JH)
Model UN (JH & HS)
Peer Mediators (HS)
Photography Club (JH)
Quill and Scroll (HS)
Science Club (JH & HS)
Soccer (HS)
Softball (HS)
Spanish Club (HS)
Speech Performances/Competitions (HS)
Student Council/Cabinet (JH & HS)
Students Opposing Destructive Actions Club (HS)

Swimming (HS)
Technology Student Assoc. (JH & HS)
Teens Against Tobacco Use (JH)
Vocal Music Performances/Competitions (JH & HS)
Vocational Industrial Clubs of America (HS)
Volleyball (JH & HS)
Weight Lifting Club (JH)
Wrestling (JH & HS)
Yearbook Club (JH)

Occasionally other clubs are formed during the school year. The Student Government Association and administration of the respective school must approve these clubs. Upon approval participants must be compliant with the random drug testing policy.

ACTIVITIES AND ATHLETICS
RANDOM DRUG TESTING

Statement of Intent

Alcohol and drug abuse are serious problems today in America, and schools including Marshfield R-I Schools are not immune. The administration of Marshfield R-I Schools have noted and documented both formally and informally an increase in the use of drugs and alcohol by students, including those students participating in extracurricular and co-curricular activities. The administration and School Board support a zero tolerance policy and believe that all students in the Marshfield R-I Schools have a right to participate in extracurricular and co-curricular activities in a safe and drug free environment.

The goal is not to levy discipline, but rather to aid in the discovery and prevention of possible drug-related problems. A goal of this program is to open the lines of communication between the parents, students, and the school in dealing with drug and alcohol abuse.

In an effort to protect the health and safety of its students from illegal drug use and abuse or injuries resulting from the use of drugs, Marshfield R-I Schools adopts the following policy.

Definitions

Alcohol: Defined as ethyl alcohol or any beverage containing ethyl alcohol.

And/or: These words, when used together, shall be construed conjunctively rather than disjunctively, so as to bring within this policy what might otherwise be viewed as outside of this policy.

Illegal Drugs: The synthetic or generic equivalent or derivative drugs which are illegal under federal, state, or local laws, including but not limited to marijuana, alcohol, heroin, hashish, cocaine, hallucinogens, depressants, and stimulants not prescribed for the user. Illegal drugs include steroids and steroid derivatives or related substances, which are not prescribed by a physician or are prescribed by a physician for uses not authorized by the manufacturer of the drug. This term shall include but shall not be limited to all drugs listed in the Narcotic Drug Act, section 195.101, RSMo, and Section 202 of the Controlled Substances Act, 21 U.S.C. 812.

Random Testing: Students covered by this policy will be subject to random selection for testing. In implementing the procedure, each student participating in extracurricular activities will be assigned a number. On each testing day, a predetermined number of said students will be selected using a table of random numbers (done by an outside firm). If a student selected in this manner is absent, the next proceeding number will be selected.

Co-curricular Activities: Activities that a student participate in outside of the classroom as a result of being enrolled in a school-offered class.

Extracurricular Activities: Activities that take place outside the regular course of study in school and are sponsored by the school.

Pending Positive Test: Any test that once initially tested shows a positive result. A lab has not yet verified this test.

Positive Drug Test: A drug test administered under this policy, a toxicological test result which is considered to demonstrate the presence of an illegal drug or the metabolites thereof using the standards customarily established by the testing laboratory administering the drug use test. This term may alternatively be referenced as a “positive,” a “positive test,” or a “positive result.”

Procedure

Each student wishing to participate will be required to complete a consent form and return it to the high school / junior high office within the first ten days of school. Any newly enrolling student and the parent / guardian will have ten days from the date of enrollment to sign and return a consent form. Any student not completing the consent form and returning it within the prescribed time will be ineligible to participate in extracurricular and/or co-curricular activities for the entire school year.

A student in grade seven or eight and any newly enrolling student in grades 9-12 may appeal to join the drug testing pool in order to participate in an activity at a later date during the school year. A ninth grade student may appeal to join the drug testing pool only during the first semester. The appeal must be submitted in writing and will then be reviewed by a committee of school personnel. A student electing to follow the appeal process is not guaranteed participation in activities.

A student will be required to provide urine or saliva samples as follows:

On a random selection basis during the regular school year, ten high school students and five junior high school students will be chosen approximately every

two weeks from a list of all students participating in extracurricular and/ or co-curricular activities; and

One voluntary staff member will be chosen at random to be tested.

Any drug test required by the Marshfield R-I School District under the terms of the policy will be administered by a third party administrator using an immunoassay test. A pending positive is then confirmation tested at a federally approved toxicology laboratory using scientifically recognized toxicological methods. The certified laboratory shall be required to have written specifications to assure chain of custody of the specimens, proper laboratory control and scientific testing.

All aspects of the drug-use testing program, including the taking of specimens, will be conducted so as to safeguard the personal and privacy rights of students and staff to the maximum degree possible. The test specimen shall be obtained in a manner designed to minimize the intrusiveness of the procedure. In particular, the student will be allowed to give the urine specimen in a private restroom behind a closed door. The monitor shall wait outside the door until the specimen has been produced. The student will hand the specimen to the monitor who will thereafter verify the normal warmth and appearance of the specimen. The monitor will then test the specimen. If at any time during the testing the monitor has reason to believe or suspect that a student is tampering with the specimen, the monitor may stop the procedure and inform the principal who will then determine if a new sample should be obtained.

If, during the drug testing procedure, student delays urination beyond a reasonable period of time, a saliva test may be administered. If the monitor witnesses anything indicating an attempt to tamper with the specimen or otherwise interfere with monitor's ability to detect illegal drugs, or if there is a reasonable suspicion of use of a test-altering substance, the district may send the sample to the drug lab for more specific and accurate tests regardless of whether the first test is negative. If the initial test is positive, the initial test result will then be subject to confirmation by a second and different test of the same specimen. In order to keep the results of the initial testing confidential, the district may choose a certain number of samples for a confirmation test. The second test will use gas chromatography/mass spectrometry technique. A specimen shall not be reported positive unless the second test utilizing the gas chromatography/mass spectrometry procedure is positive for the presence of an illegal drug of the metabolites thereof.

If the gas chromatography/mass spectrometry test for any student has a positive result, the principal will contact the parents or guardians and solicit any information on medication, which would create a positive test. A medical review officer will confirm the positive result and contact the principal with the results. The principal will then notify the parents/guardian.

Appeal Procedure

Within two (2) working days of receipt of the positive drug test, the principal will contact the activities director, coach/sponsor, and or other individual responsible for supervising the extracurricular or co-curricular activity. The principal will then within two (2) working days contact the student, the parent or custodial guardian to schedule a conference. The conference shall be held within ten (10) working days of initial contact with the student or the custodial guardian. If the student, parent or custodial guardian refuses to participate or respond to a request for a conference, the student will be deemed to have waived any right to further appeal the positive drug test.

If a conference is held, the principal will solicit any explanation of the positive drug test. If the student asserts that the positive drug test is caused by other than the consumption of an illegal drug, then the student, parent or custodial guardian will be given ten (10) working days from the date of the conference to present evidence to the principal. If the student fails to or refuses to present any evidence within the 10-day period, the student will be deemed to have waived any right to further appeal the positive drug test. The Marshfield R-I School District will rely on the opinion of the laboratory which performed the confirmation test in determining whether the positive test result by other than the consumption of an illegal drug. The principal will make a decision within two (2) working days of presentation of the student's evidence.

This decision may be appealed in writing to the Marshfield R-I School District's Superintendent within two (2) working days. Failure to appeal to the superintendent waives any further right to appeal the positive drug test. The superintendent will make a decision within two (2) working days.

The decision of the superintendent may be appealed to the Marshfield R-I Schools Board of Education within five (5) working days. Failure to appeal to the Board of Education waives any further right to appeal. The procedures set forth in Board of Education policy 2671 will be generally followed in case of appeal. However, the Board of Education reserves the right to modify such procedures as it determines to be appropriate under the circumstances.

Initiating appeal procedures does not suspend imposition of the restrictions listed below while the appeal process is ongoing.

If a student tests negative in the initial screening, the student and the parent or custodial guardian will be contacted by personnel of the Marshfield R-I School District within five (5) working days of receipt of the testing results.

Retest After Service of Suspension

At the conclusion of the 28-day activity suspension the student will be allowed to rejoin the activity/sport. A student who has tested positive and has served the required suspension period will be required to undergo one or more additional drug-use tests during the following 365 days, as determined at the discretion of the Marshfield R-I School District. He/she will again be drug-tested on the first random testing date following the activity suspension. In the case of retesting a student suspended for marijuana, a lower level of the substance might continue to be evident for up to 90 days because of the extended length of time the substance stays in the body. In this situation the student would continue activity participation. If the marijuana level stays the same or increases on the additional tests it will be treated as a second positive test. It will also be considered a second positive if any level is detected after 90 days.

Confidentiality

Test results shall be kept in confidential files separate from a student's permanent educational records and those files will be destroyed upon the student's graduation from school. Test results shall be released to school personnel only on a "need to know" basis. For the purpose of the random drug testing process a number assigned by the principal will identify all students. The student's name will not be disclosed to the drug testing company unless the sample collected requires further testing because of being identified as a pending positive.

Violations

Any student who tests positive in a drug-use test under this procedure shall be subject to the following restrictions:

First Offense

The student shall be suspended from participation or attendance in all extracurricular and/or co-curricular activities for twenty-eight (28) calendar days from the date of the positive drug test. During this time the parent/guardian may obtain -- at the parent/guardian's own expense -- a substance abuse evaluation and education/ counseling for the student. A student who is enrolled in a class that involves co-curricular activities will remain in the class during the twenty-eight (28) days and may participate in classroom activities, but may not participate in any activities outside the regularly scheduled class time.

If, because of the suspension, the student is unable to participate in the activity which constitutes a portion of the student's grade, the student will be given the opportunity to complete alternative assignments so that the student can earn the grade as he/ she would have, had he/she been allowed to participate in the activity.

Second Offense

The student shall be suspended from participation or attendance in all extracurricular and/or co-curricular activities including all meetings, practices, performances, and competitions for 365 days from the date of the positive drug test of the second offense as stated in this procedure.

If, because of the suspension, the student is unable to participate in an activity which constitutes a portion of the student's grade, the student will be given the opportunity to complete alternative assignments so that the student can earn the same grade as he/she would have, had he/she been allowed to participate in the activity.

Third Offense

The student shall be suspended from participation or attendance in all extracurricular and/or co-curricular activities including all meetings, practices, performances and competitions for the length of the student's enrollment at Marshfield R-1 School District from the date of the positive drug test of the third offense as stated in this procedure.

If because of the suspension, the student is unable to participate in an activity which constitutes a portion of the student's grade, the student will be given the opportunity to complete alternative assignments so that the student can earn the same grade as he/she would have had he/she been allowed by participating in the activity.

Refusal to submit to Drug Use test

If a member of the random drug testing pool refuses to submit to a drug use test authorized under this policy, the refusal to be tested will be treated as a positive drug test and such student will be ineligible to participate or attend any extracurricular and/or co-curricular activities including all meetings, practices, performances, and competitions for the length of the suspension, at which time he/she would have the opportunity to submit to the authorized test. Additional refusal would eliminate that student from extracurricular and/or co-curricular events for one year. Continual refusal will be treated as positive drug tests under this policy, which will result in loss of eligibility for the remainder of his/her high school career.

Requesting removal from the pool will automatically cause the student to be suspended from participation or attendance in all extracurricular and/or co-curricular activities including all meetings, practices, performances, and competitions for 365 days.

Drug Counseling and Assistance

The main goal of this drug testing policy is to educate students regarding the serious problems of drug and alcohol abuse. As such, drug counseling and assistance programs may be sought by the parents of any student who has a positive drug test under this policy. If requested by the parents/guardian, assistance in obtaining help for the student will be provided by the school counselors. Any costs for assistance otherwise or enrollment into any drug counseling sessions will be exclusively the responsibility of the student or parent/guardian.

MARSHFIELD R-1 SCHOOLS

Random Drug Testing Program Participation and Consent Form for Eligibility in the Athletics/Activity Program (school year 2011-12)

Student's Name _____ Grade _____

As a school's participant in athletics and/or activities I understand that participation is completely voluntary. I understand that my signature below authorizes the Marshfield R-1 School District to obtain a urine sample from the student whose name appears above if his/her name is selected as part of the random selection, procedures of the Drug Testing Program. I also understand that currently available instant screen tests are not 100% reliable and that an instant screen test that shows positive will always be followed with a more sophisticated laboratory test for confirmation as described in the Random Drug Testing Policy. I also understand that if a "positive" test results, the student and parents or guardians may need to disclose to the laboratory or its medical review officer any over-the-counter or prescription medications the student is or has taken. I understand that if a violation of the drug-testing policy occurs, the parent/legal guardian of the student, building administration, and the respective coach/activity sponsor will be the only individuals made aware of this information. I further understand and agree that the Marshfield R-1 School District may respond to a positive drug test result in accordance with the provisions of the Random Drug Testing Policy.

This completed form must be returned to the Junior High/High School office within 10 days from entry into school.

By checking YES and signing this form, the parent/legal guardian and student understand and agree as follows:

The student and parent have read and understand the guidelines for participation in the Marshfield R-1 School athletic/activities program as set forth in the athletic/activities handbook.

The student is compliant with all MSHSAA and Marshfield R-1 school bylaws.

If participating in a sport, the student must successfully pass a physical examination by a physician, and a copy of such examination must be on file in the athletic director's office prior to participation in practice of the sport.

_____ Yes. I agree to participate in the Marshfield R-1 random drug testing pool. I, along with my parent/legal guardian, have read and understand the guidelines set forth by the Marshfield R-1 Random Drug Testing Policy. (Please sign this consent form and return it within the first ten days of school (by September 2, 2011)).

_____ No. I do not agree to have my child's name placed in the Marshfield R-1 random drug testing pool. I further understand that by making this decision I relinquish my child's privileges to represent Marshfield R-1 Schools in extra and co-curricular activities.

Student's Signature _____ Date _____

Parent's Signature _____ Date _____

FOR OFFICE USE

Date Received in the Principal's Office _____

Received By: _____